Simon Clark

Project Management | Project Delivery | Change Delivery | Programme Management

Email: simon@simonmclark.co.uk
Mobile: 07885 466614
LinkedIn: linkedin.com/in/clarksi

Profile

I have extensive experience of delivering projects and programmes within both the Public and Private sectors, working with all levels of an organisation up to C-Suite stakeholders. I have worked on a variety of technically complex, international projects with geographically split teams, and I have extensive technical experience across different tech stacks. I am comfortable bridging the gap between technical and non-technical teams as I have a development background. I also have many years' experience of different end-to-end Software Development lifecycles using both Agile and Waterfall methodologies.

I'm experienced in managing complex projects and programmes delivering good results for clients. I am honest, accountable, driven, and passionate about Project and Programme management with a high standard in Delivery. I have successfully delivered business transformation (software/ people, processes) and software implementation projects (interfaces/ system integration / data migration).

SKILLS

- **Project Management/Change Delivery** – Experienced in delivering change. Qualified in Prince2, Agile/ Scrum and MSP. Practical experience of Waterfall SDLC. Agile and team coaching, mentoring and monitoring.
- **Organisational Skills** – Excellent planning and organising skills, instrumental in delivering various large change initiatives and projects to tight deadlines.
- **Communication** – Able to communicate effectively and confidently, tailoring information dependant on the audience ranging from Director level to 3rd party suppliers. Successfully translate complex technical information into a language that business users can understand and have confidence in.
- **Analytical skills** – Ability to interrogate and analyse data focussed on quality delivery and process improvement with tangible business benefits and work with subject matter experts to investigate, document and enable the most appropriate solution.
- **IT Skills –** Experienced user of Microsoft Office packages, including Visio, Excel, Word, MS Project, PowerPoint and Power BI. Experienced user of ClickUp, JIRA, Trello, Confluence, and TFS.
- **Accuracy** – High level of attention to detail in all aspects of the above to ensure maximum value and business benefits are realised.

EDUCATION

- Higher National Diploma in Computer Science and Software Engineering
- Certified Prince 2 Practitioner
- IC Agile Certified Professional
- MSP Foundation qualification
- ILM Level 3 – Leadership and Management. (Leeds Becket University 2017)
- Certified ScrumMaster (CSM)

WORK EXPERIENCE

Flexys Solutions Ltd (Financial Services), Oct 21 to Present
Head of Delivery

I manage and mentor the Project Delivery team which consists of Delivery Engineers, Solution Consultants and Project Managers.
My clients include Banks, Car Finance providers and Utility companies (Water and Energy). I'm responsible for all Client projects from the initial Sales enquiry through to delivery into BAU operation. I write Statement of Works, facilitate requirements gathering and technical discussions around integration approaches, I also ensure we meet Client expectations for quality and project delivery, to time and budget. I manage a team of 18 direct reports.

Achievements
- I successfully delivered a large project implementation into BAU for a Water Company. This was a new system and involved a full ETL data migration.
- Defined and implemented a new approach for consistent, repeatable delivery from Pre-sales into Projects and then into Support (BAU).
- Introduced more governance, control and reporting throughout the life of a project.
- Controlled project change and improved profitability by defining a change process and introducing metrics to check performance against change requests.
- Introduced project collateral documents to ensure consistency in the handover between Projects and Support.
- I created a supportive team environment to train, mentor and develop my team.

Flexys Solutions Ltd (Financial Services), Jun 21 to Oct 21
Project Manager - Contract

Flexys are a FinTech company with their own SAAS, cloud-based applications operating on Google Cloud Platform (GCP). I was tasked with transforming and delivering 3 failing banking projects with 3 different customers..The projects' delivery mechanism, communication approach and client relationship were not in a great place. The projects involved system to system integration for flat files and APIs, as well as deploying new products and full data migration.

Achievements
- I re-prioritised and re-planned the work with the Client.
- I established clear acceptance criteria for each requirement and applied this every story in the backlog.
- I took ownership of the Delivery team, added some key ceremonies and added an air gap between the client and project team to control scope creep.
- These actions led to the successful delivery of all 3 projects, including more sales from each Client.

HMRC (Public Sector), Dec 20 to Jun 21
Operational Readiness Manager - Contract

As part of the Maritime readiness team as an Operational Readiness Manager, I worked with border locations to support them in deciding their Customs Controls Model, how they would operationalise this model at their location with new systems and ensuring they were compliant for revised full Customs Controls in Jan 2022. This required working with other government departments, including Border Force, Policy and Legal and Port Readiness colleagues and delivering systems and processes within the GDS framework .

Achievements
- Introduced Agile principles and coached and mentored teams in best practices.
- Produced AsIs/ ToBe process maps in Visio, showing key Customer Journeys.

SurveyIT Now Ltd (Software Development), Dec 13 – Present
Company Director

SurveyIT is a cloud-based Asbestos Management system to enable Asbestos Surveyors to conduct full property surveys within Commercial and Residential buildings for the presence of Asbestos.

Achievements
- Designed the SurveyIT Asbestos mobile and cloud-based workflows
- Manage the day-to-day operation of the business as well as product roadmap development and triaging support tickets.

Tracsis PLC (UK Rail Transport), Nov 18 – Dec 19
Senior Programme Manager

I was involved in delivering a large programme of change in relation to 4 large Train operating companies across the UK. The successful implementation of our product enabled multiple vendors to work and operate in the same way leading to cost and operational efficiencies.

Achievements
- I established a PMO to add a consistent approach to project delivery and governance, to remove unnecessary processes and aid cross site communication.
- I setup the Programmes communication channels and team structure and agreed the KPIs and reporting methods for the Programme. I also produced and maintained the top-level Programme Plan to give overall direction to the teams and stakeholders.
- I facilitated workshops and focus groups to understand and document current business processes and to capture early-stage user stories for user requirements.

Signature Rail (International Rail Transport), Ltd Jan 12 – Nov 18
Programme Manager

I was initially brought in to recover a failing project and client relationship. The client was the Department of Transport in Victoria, Melbourne and at that point we were 3 years into a project and were behind on deliveries. Gradually we delivered and I eventually owned all of the projects and Client account in Australia plus projects and Clients in the US and Oslo, Norway. My P&L contained 5 Clients worth £1.5m ARR.

Achievements
- I led the development of a new web application project to support the introduction of new high capacity trains, new track and new stations in Melbourne. This involved working closely with end users, 3rd party software companies for web interfaces and remote development teams.
- Managed the development of a new Angular.js web app in Oslo. This app was produced using Agile methods (Scrum) and was delivered in under a year to deliver early business benefits and provide data feeds for other system projects.
- Implemented the use of Agile on site, including the use of new tools, across all projects.
- Managed a team of 8 .NET Developers, 4 Testers and 2 Business Analysts.

Selex Communications – Leonardo Group (Defence), Aug 08 – Dec 11
Project Manager

I was part of a small team with onsite manufacturing of person worn Military equipment. We had core products for clients to order, but we also developed new products as well. I was responsible for delivering 2 new product developments, from design and proof of concept into product trials and full manufacturing. Each project had a budget of £600k

Achievements
- Successfully delivered sales orders up to £2million.
- Worked closely with internal manufacturing teams to produce resource and delivery plans.
- Managed a sub-contractor responsible for designing and manufacturing key components for our products.

Ultra Electronics Datel (Defence), Sep 06 – Jul 08
Project Manager

Achievements
- Reverse engineering project - working with Boeing in the US on a proof of concept for a much larger project. The budget of this project was £3.5million, with a project team of 30
- Test script translation project on the RAF Typhoon, with a project team of 15
- Worked on projects with the Head Up Display team for the RAF Typhoon